

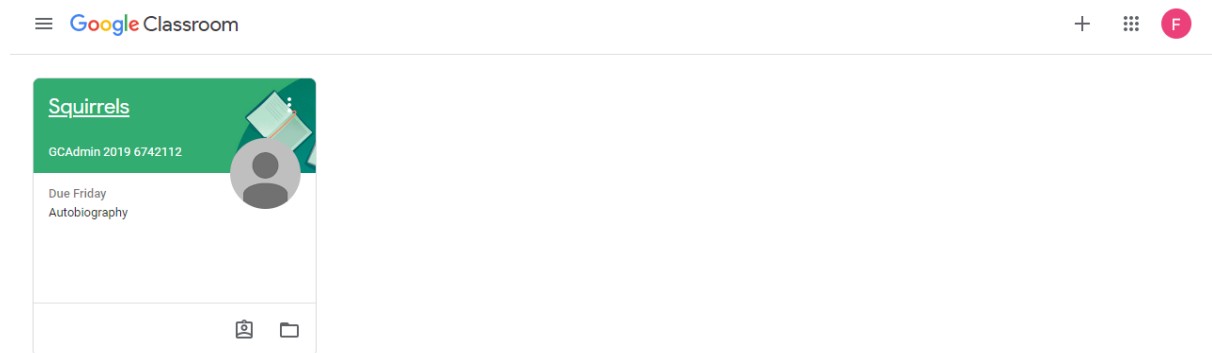
## A quick guide to using 'Google Classroom'

To access Google classroom, log in to your Hwb account then select 'Google for Education'.

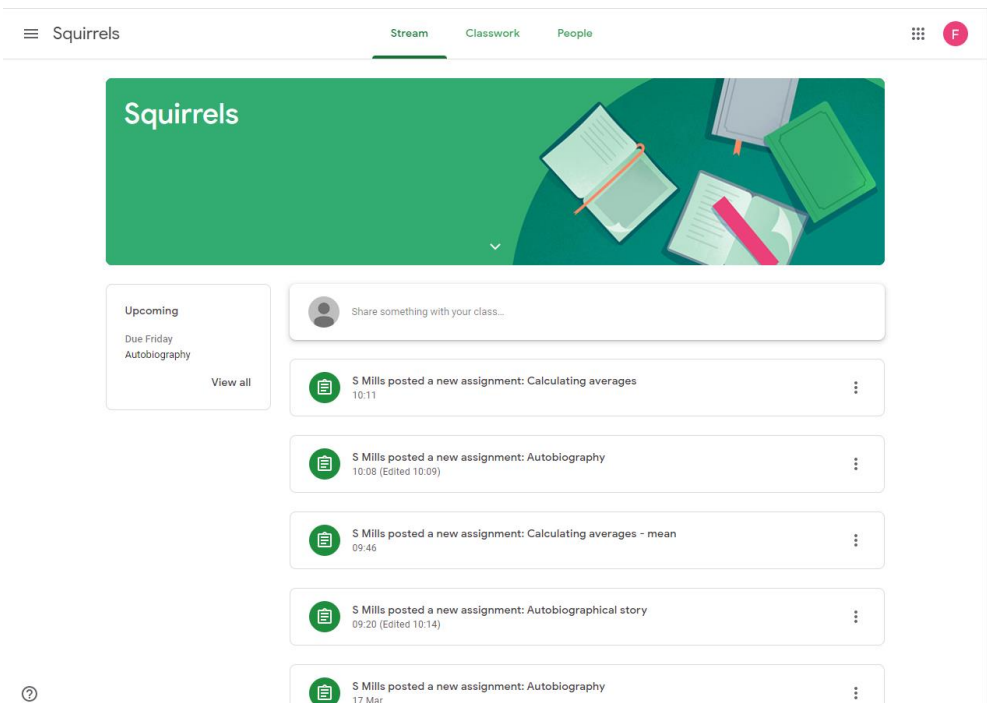
You may be prompted to log in again, if so then use the exact same log in as Hwb ([\\_\\_\\_\\_@hwbcymru.net](mailto:____@hwbcymru.net))

*Note for iPad users: you may need to install the Google Classroom app as well as any additional apps you are using including such as 'Docs', 'Slides' and 'Sheets'.*

Once you have logged in select your class by clicking on the name:



This will take you to your class 'stream' where you can see all recent updates.



To find set work, click on 'Classwork'.

The screenshot shows the Squirrels interface with the 'Classwork' tab selected. On the left, there is a sidebar with 'All topics', 'Maths', and 'English'. The main content area shows a list of assignments:

- Autobiography** (No due date)
- Check in** (No due date)
- Maths** (Section header)
- Calculating averages** (No due date)
- Calculating averages - mean** (No due date)
- English** (Section header)
- Autobiographical story** (No due date)
- Autobiography** (Due 20 Mar)

Clicking on a link will provide more information about the task, as well as any additional resources. Please read any instructions carefully so that you understand what you need to do.

This screenshot shows the 'Autobiographical story' assignment expanded. The details include:

- Posted 09:20 (Edited 10:14)** (Assigned)
- Write an autobiographical story about a special or exciting event in your life.**
- Use the tips on the sheet to help, and remember the success criteria for an autobiography:**
  - write in first person
  - write in chronological order
  - write in past tense
  - include a mixture of factual information as well as describing your thought and feelings
  - use interesting vocabulary
  - use a range of punctuation
  - use interesting connectives and openers (examples on the sheet)
- Resources:**
  - SIMPLE STEPS TO HELP S... Word
  - Autobiography-Mo-Fara... PowerPoint
- View assignment** (button)

To complete the task, click on 'Add or create'.

Select the appropriate app to use (e.g. 'Docs') and complete the work.

If you have already completed the work you can upload it from your Google Drive or a folder on your computer.

Squirrels

### Autobiographical story

100 points

S Mills 09:20 (Edited 10:14)

Write an autobiographical story about a special or exciting event in your life.

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SIMPLE STEPS TO HELP STR... Word

Autobiography-Mo-Farah.p... PowerPoint

Class comments

Add class comment...

Your work Assigned

+ Add or create

Google Drive

Link

File

Create new

Docs

Slides

Sheets

Drawings

Once the file is completed, click 'Hand in' to send the task to your teacher.

Squirrels

### Autobiographical story

100 points

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Class comments

Add class comment...

Your work Assigned

Autobiographical ... Google Docs

+ Add or create

Hand in

Private comments

Add private comment...