



Darran Park Primary School Return to School - Guidance for parents



Dear Parents/carers,

Following the announcement by Kirsty Williams, Education Minister on the 3rd June we have been preparing to welcome the children back into school from the 29th June 2020. We have been asked to provide a 'Check in, Catch up and Prepare' time for all children from all classes, which we are endeavoring to do for as many families as possible. We would like to take this opportunity to thank you for helping us in this planning process and whether your choice was for your child to return to school or not, at this time we support your decision.

This guidance is to inform you of the changes we have made and will continue to make in order to make the transition into school at this time as safe as possible for our children, staff and families. We would ask that you support us in implementing these safety measures and follow the guidance fully.

Yours sincerely,
Mr C. Coole

What we are offering:

- The opportunity for each child to attend school for one designated day per week for the 3 weeks of the Summer Term for a 'Catch up, Check in, and Prepare' session. (There will be no provision for nursery pupils)
- A childcare hub for emergency keyworker and vulnerable pupils which will run from 8am - 5pm each day. Applications only.

These are two separate provisions and children will not be able to access both on the same day.

Class routines

Classes will enter and exit at staggered times to allow for there to be a limited number of adults and children entering or exiting the building at any one time. See staggered times below.

Foundation Phase Classes

Bees 9am - 1.30pm

Butterflies 9am - 2.30pm

Ladybirds 9.15am - 2.45pm

Dragonflies 9.30am - 3pm

Key Stage 2

Owls 9am - 2.30pm (bottom yard)

Woodpeckers 9.15am - 2.45pm (bottom yard)

Bluebirds 9am - 2.30pm (top yard)

Squirrels 9.15am - 2.45am (top yard)

Foxes 9.30am - 3pm (bottom yard)

Otters 9.30am - 3pm (top yard)

Important Information

- Children will only be permitted to come into school at their allocated times. *There will be no late entry.*
- Please ensure that your child is waiting on a two metre marker in the yard ready to be collected by a member of staff at their allocated time.
- Only one adult per child to wait together on the 2 metre markers in the yard at any one time and adults should leave promptly after drop off.
- Please do not approach the school doors to speak to staff.

Timetable of the Day

Entry into school

- Children and one adult will come into the school yard as near to their allocated time as possible. There will be 2 metre markers to stand on. Please ensure you stay on these markers. Children should not be allowed to run around.
- A member of staff will collect the children at their allocated time.
- On entry the children will be given hand sanitizer and their temperature will be taken using a remote thermometer.
- All children will wash their hands before entering the classroom.
- Children will keep their bags and coats with them at their individual stations in class.

The school day

- During their time at school we will be implementing a 'blended learning' approach with the main emphasis on supporting pupils social and emotional wellbeing and helping them to rebuild social connections. These are the 4 headings under which we will plan our school day:
 - **Feel** – Wellbeing, social games, chat and fun!
 - **Move** – Physical activities
 - **Create** – Opportunities to be creative
 - **Learn** – Catch up activities and supporting home learning.
- All children will have regular allocated outdoors time during the course of the day. Social distancing will still be encouraged during this time.

Lunch time

- The children will eat their lunch in the classroom with their bubble friends.

End of the school day

- At the end of the day the children will wash their hands and will be sent out to parents promptly at their allocated times.

Communication between staff and parents

- Unfortunately, school will not be available for parents or any other adults to enter as you normally would.
- Parents are encouraged to adhere to the times for drop off and pick up times and should not approach the doors to speak to staff. Following drop off times we ask that you leave the area as promptly as you possibly can.
- If you need to communicate with staff, we would ask that you email your child's class teacher or ring the school and someone will call you back.
- Please do not attempt to enter the building to approach the reception area unless a prior arrangement has been made via phone call or email.

Important information

- We will always encourage all children to adhere to the two metre distancing rule. This will be encouraged but cannot always be guaranteed particularly with younger children.
- Children will have frequent hand washing slots throughout the day.
- Children will remain in their bubble groups throughout the whole day. They will not have contact with any other bubble.
- Each child will be given an individual pack of resources which are for them only which they will use for each day they are at school.
- Children should not bring in any resources from home into school.
- There will be no snack or milk provided at school so could you *provide a snack and refillable water bottle*.
- *Your child will need a packed lunch*. All food will need to be brought to school in a disposable bag or a solid plastic lunch box that you can clean each day. This can be carried in a backpack. For those pupils entitled to free school meals, a packed lunch will be provided.
- Surfaces and regularly touched objects will be frequently cleaned throughout the school day.
- Toilets will be regularly cleaned throughout the day and as much as possible we will have a 'one in – one out' policy. This will be monitored.
- Staff will not wear PPE in the classroom. This will only be used if required during first aid or direct care that does not allow social distancing.
- School uniform does not need to be worn. It is advisable that a clean set of clothes is worn to each session. Please be mindful of the weather as we will be outdoors as much as possible.
- Staff will not be able to apply suncream to your child, so please apply before school if the weather is nice.
- School will be closed to staff and children (except hub children) on a Friday to allow for a deep clean of the building.

Symptomatic learners and staff

Under no circumstances should pupils or staff attend school if they:

- Feel unwell, have any of the identified COVID –19 symptoms
- Live in a household with someone who has symptoms of COVID – 19; or
- Has tested positive for COVID – 19 in the past 14 days.

Anyone displaying symptoms should stay at home for 7 days and should make arrangements to be tested.

Anyone who lives with someone displaying symptoms but remains well should stay at home for 14 days for the day the first person became ill.

Suspected cases

If anyone becomes unwell with a new continuous cough or a high temperature at school, they will be sent home and advised to follow the [staying at home guidance](#).

If a child is awaiting collection, they will be moved to a room where they can be isolated behind a closed door, depending on the age of the child and with appropriate adult supervision.

PPE will be worn by staff if there is a case of suspected COVID – 19.

Home Learning

- Home Learning will continue to be provided using 'Google Classroom' in Key Stage 2 and 'Seesaw' in Foundation Phase for the days that your child is not at school or for children remaining at home.
- Some work will be set when your child is at school so they can work on it throughout the week until their next catch up day.
- All children are encouraged to use digital learning if at all possible. If paper packs are required, these will be a direct copy of the work posted digitally.
- Although work is shared digitally a lot of the work provided is work that can be done away from a digital device and just recorded later.
- If possible you should try to download the Microsoft Teams App as we will be trying to video connect children at school and at home. We will share more information about this soon.

Hub guidance for parents

(if your child is attending the childcare hub)

- The hub is open 8am – 5pm daily. (This provision will cease on Friday 17th July)
- Children who are attending the hub will enter through the main entrance.
- Temperatures may be taken on entry.
- All children will need a packed lunch and a refillable water bottle. If your child is entitled to free school meals, a packed lunch will be provided?
- There will be two hubs running at school, where possible the children will remain in these hub bubbles during the course of the 3 weeks.
- Familiar staff will work on a rota basis to cover the hub rooms.
- Children who attend school in their classroom with their teacher on their allocated day will not be permitted to attend the hub before or after their class session. Arrangements should be made for this day for your child to attend the hub only.
- Parents should indicate a pick-up time when they drop children off in the morning.

RCT have provided a list of frequently asked questions which we have posted on our school website:

<https://www.darranparkprimary.com/news>

For any other questions or concerns please do not hesitate to contact your child's class teacher via email or ring the school on: 01443 730450

We look forward to welcoming your child back to school.