



**Darran Park Primary School**  
**Foundation Phase Return to School - Guidance for parents**  
**February 2021**

Dear Parents/Carers,

Following the announcement by Kirsty Williams, Education Minister on Friday 5th February we are now preparing to welcome all of the Foundation Phase children back into school following the half term break, the week beginning 22nd February 2021. We would like to take this opportunity to thank you for all of your continued support during this extremely difficult period.

This guidance is to inform you of the changes we will make in order to make the transition back into school at this time as safe as possible for our children, staff and families. We would ask that you support us in implementing these safety measures and follow the guidance fully.

Yours sincerely,  
Mr C. Coole

**When will the children return to school?**

**Week Beginning: Monday 22nd February**

The children will attend a one-day wellbeing session in a smaller groups either on Monday or Tuesday. You will already have been informed of the day your child is to attend

**All children from Nursery – Year 2 will return to school fully on Wednesday 24th February.**

## **Class routines**

Classes will enter and exit at staggered times to allow for there to be a limited number of adults and children on the yard and entering or exiting the building at any one time. See staggered times below.

**Grasshoppers (Mrs Hurley) 9.00am - 2.45pm**

**Bees (Mrs Belcher) 8.45am – 2.40pm**

**Butterflies (Mrs Cottrell/Miss Davies) 8.45am - 2.40pm**

**Ladybirds (Mrs Jones) 8.55am - 2.50pm**

**Dragonflies (Mrs Labanciw) 9.05am - 3.00pm**

## **Important Information**

- **Please ensure that your child is waiting in the yard ready to be collected by a member of staff at their allocated time. All children will need to be punctual as we cannot have children entering through the main entrance or waiting on the yard whilst other contact groups are entering the building.**
- **Children should stay with their accompanying adult when waiting to come in- children should not be allowed to play on the yard prior to school starting, especially with any equipment. This is for cleaning purposes as well as ensuring contact groups are kept separate.**
- **Face coverings must be worn on school premises at all times.**
- **Only one adult per child to wait together in the yard at any one time and adults should leave promptly after drop off. Social distancing between adults from different households should be adhered to. Outside of school it is important that staff, children and their families continue to stay at home as much as possible and limit their contact with others.**

## Important information

- Please do not approach the school doors to speak to staff. Please telephone or contact via email or Seesaw and staff will get back to you.
- Parents are responsible for ensuring children are in school safely and on time. If you need support with the transition back into school, we will be happy to help with this. We are there to support you in every way possible. Please inform us of any decisions you make to keep children at home.
- Children will remain in their own class contact group for the whole day. They will not have any direct contact with any other contact group throughout the course of the day. Children will not need to adhere to social distancing within their contact group, although it will be encouraged as much as possible.
- All adults will continue to adhere to social distancing within the school building. Masks will be worn by staff if social distancing is not possible.
- As much as possible when sat at a table, children will be sat side by side to avoid any prolonged face to face contact.
- Children will have frequent hand washing slots throughout the day.
- Children should only bring in essential items from home, such as; coat and packed lunch bag.
- Milk will be provided to Foundation Phase pupils.
- All children will need *a healthy snack (fruit) and refillable water bottle*.
- Children are able to choose a school dinner or bring a packed lunch. If you pay for your child's school meal, please do this via online payments to avoid the handling of money. You can request your personal code from the school office.
- Surfaces and regularly touched objects will be frequently cleaned throughout the school day as will all of the toilets.
- School uniform should be worn if possible although if uniform is not available at the moment due to current restrictions then children should wear comfortable clothes that are appropriate for the weather. It is advisable that a clean set of clothes is worn each day.
- Please be mindful of the weather as we will be outdoors as much as possible.

## **Symptomatic learners and staff**

Under no circumstances should pupils or staff attend school if they:

- Feel unwell, have any of the identified COVID –19 symptoms. <https://gov.wales/check-your-symptoms-see-if-you-need-coronavirus-medical-help>
- Live in a household with someone who has symptoms of COVID – 19; or
- Has tested positive for COVID – 19 in the past 10 days.

Anyone displaying symptoms should stay at home for 10 days and should make arrangements to be tested.

Anyone who lives with someone displaying symptoms but remains well should stay at home for 10 days from the day the first person became ill.

## **Suspected cases**

If anyone becomes unwell with a new continuous cough or a high temperature at school, they will be sent home and advised to follow the self-isolation guidance. <https://gov.wales/self-isolation>

If a child is awaiting collection, they will be moved to a room where they can be isolated behind a closed door, depending on the age of the child and with appropriate adult supervision.

PPE will be worn by staff if there is a case of suspected COVID – 19.

## **Timetable of the Day**

### **Entry into school**

- Children and **one adult, wearing a face covering** will come into the school yard as near to their allocated time as possible. A member of staff will collect the children at their allocated time.
- On entry the children will be given hand sanitizer and then wash their hands before entering the classroom.

### **The school day**

We understand that children have had varied lockdown experiences and a fundamental part of our curriculum coming back into school will focus on developing emotional, social and mental wellbeing and providing our pupils with opportunities to reform their social connections with their peers. The focus will also be on outdoor learning, physical activities and opportunities for play. There will be a clear focus on preparing children for the next steps in their learning from whatever starting point they are at.

### **Lunch time**

- Foundation Phase children will have staggered dinner times remaining in their contact group in the dining hall. This will be followed by an opportunity for outdoor play still remaining in their contact group.

### **End of the school day**

- At the end of the day the children will wash their hands and will be sent out to parents promptly at their allocated times. Please leave the school yard as quickly as possible and adhere to social distancing guidelines at all times.

## **Communication between staff and parents**

- Unfortunately, school will not be available for parents or any other adults to enter as you normally would.
- Parents are encouraged to adhere to the times for drop off and pick up times and should not approach the doors to speak to staff. Following drop off times we ask that you leave the area as promptly as you possibly can.
- If you need to communicate with staff, we would ask that you email your child's class teacher, contact them via Seesaw or ring the school and someone will call you back.
- Please do not attempt to enter the building to approach the reception area unless a prior arrangement has been made via phone call or email.
- Late packed lunches, bags etc. will not be accepted by office staff.

**We look forward to taking the next positive steps into welcoming our Foundation Phase pupils back into school.**

**Please email your child's class teacher if you have any further questions.**

**Thank you for your continued support.**